



# GET IT NOW

ORDER FORM

## URBAN COLLECTION

Premium fixtures shipped to you within 3 weeks!

[www.collegestoredesign.com](http://www.collegestoredesign.com)

### Step 1: Billing & Shipping Information

Fill out all information below in order to have your order promptly processed. You will be contacted via phone if your billing and/or shipping information is incomplete.

**Bill To:**

**Ship To:** If shipping and billing address are identical, write "same as billing"

Company Name

Company Name

Contact Person (For Ordering and Billing)

Contact Person (On-Site at Shipment Location)

Billing Address Line 1

Shipping Address Line 1

Billing Address Line 2

Shipping Address Line 2

City, State, Zip

City, State, Zip

Phone Number Fax Number

Phone Number

Email Address

Email Address

### Step 2: Delivery Options

Check all appropriate boxes in order to eliminate unexpected delivery issues.

Shipment Location does not have Loading Dock

Shipment Location has special Delivery Hours:  
From \_\_\_\_\_ to \_\_\_\_\_

Shipment Location does not have Pallet Jack

Shipment Location is in a Mall

Other Special Shipping Instructions (Optional):

### Step 3: Order Summary

Write your total from page 2 here. This will be your Total Goods Cost. **Freight is additional.** See TERMS for more details.

Units Total:  \$  = Total # of Units:

### Step 4: Authorization

Your order will not be processed without a signature. Read the following information and sign below to authorize CSD to process your order.

By signing below, I hereby acknowledge I've read and accepted College Store Design's TERMS AND CONDITIONS, which is included in this order form package. I understand that College Store Design will, to the best of its ability, process my order with my selections made on this order form. If my requests cannot be fulfilled, a College Store Design representative will contact me with further options.

Authorizing Signature

Date

Print Name

Title

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### Unit Selection

Write the quantities and total cost of each unit desired.

Item #	Description	Cost Ea.	Quantity	Cost Ext.
U-FP	Urban Collection Feature Platform 60"W x 63"D x 54"H	\$ 1,069.99		
U-TL	Urban Collection Large Nesting Table 36"W x 36"D x 32"H	\$ 219.99		
U-TS	Urban Collection Small Nesting Table 24"W x 24"D x 22"H	\$ 189.99		
U-TR	Urban Collection Nesting Table Riser 30"W x 11"D x 10"H	\$ 159.99		
U-BS	Urban Collection Banner Stand 24"W x 18"D x 79"H	\$ 219.99		
U-D2	Urban Collection T-Stand 18"W x 24"D x 55"H	\$ 209.99		
U-D4	Urban Collection 4-Way 28"W x 28"D x 55"H	\$ 439.99		
<b>Unit Total:</b>			\$	

**NEWLY  
ADDED!**

Urban Collection premium fixtures available within 4-6 weeks!

Contact College Store Design for more information and images of these exciting new fixtures!

### Unit Selection

Write the quantities and total cost of each unit desired.

Item #	Description	Cost Ea.	Quantity	Cost Ext.
U-DE	Urban Collection Feature Etagere 24"W x 24"D x 67"H	\$ 839.99		
U-GC25	Urban Collection Glass Cube Unit - 5X5 62"W x 18"D x 61"H	\$ 759.99		
U-GC25-FS	Urban Collection Glass Cube Unit 5X5 1 sided display with faceouts 62"W x 18"D x 76"H	\$ 1,139.99		
U-GC25-FS2	Urban Collection Glass Cube Unit 5X5 2 sided display with faceouts 62"W x 18"D x 76"H	\$ 1,279.99		
U-W1	Urban Collection Wall Unit - 3 sections - 72"W x 18"D x 96"H	\$ 1,949.99		
U-W1-GC6X3	Urban Collection Wall Unit 3 sections with 6X3 glass cubes - 72"W x 23"D x 96"H	\$ 2,239.99		
U-S1107TR	Urban Collection 11" x 7" Sign Holder - for table 11"W x 1"D x 10"H	\$ 36.99		
U-S1107D2	Urban Collection 11" x 7" Sign Holder - for t-stand 11"W x 1"D x 13"H	\$ 36.99		
U-S1107D4	Urban Collection 11" x 7" Sign Holder - for four way 11"W x 1"D x 10"H	\$ 36.99		
<b>Unit Total:</b>			\$	

**Page Total:**

Write this total on Page 1 of this Order Form

\$

Notes:

# GET IT NOW

## TERMS & CONDITIONS

### 1.0 GENERAL

1.1 All quotations and/or contracts are made upon the following conditions and no variation qualification or cancellation of any of them will bind us unless agreed to by us in writing.

1.2 These terms and conditions shall govern all our contracts and shall be deemed to supersede any terms and conditions contained in the buyers order. Without prejudice to the foregoing, any disagreement with our terms and conditions must be conveyed to us in writing within FIVE days from the date of receipt of our order acknowledgement. Failure to do so will be regarded as acceptance of these terms and conditions in full.

1.3 Prices are subject to withdrawal or alteration without notice.

1.4 Our contracts shall be governed by and construed in accordance with Illinois law. Any action or proceedings of any nature on or in any way relating to any contract with us or to any goods supplied under such a contract shall be initiated against us only in the Nebraska Courts, and the buyer will not give effect to any award that may be made against us in consequence of any such action or proceedings not initiated in Nebraska.

### 2.0 PRICES

2.1 Prices do not include shipping charges or taxes. We reserve the right to change the price of all undelivered goods at our discretion at any time. The buyer will be notified of any price discrepancy between actual price and order form price, and will have the option to cancel, without penalty, any or all items that have a non-current price listed on the Get it Fast order form.

2.2 Unless otherwise stated all Get it Fast orders are F.O.B. Lincoln, NE.

### 3.0 TERMS OF PAYMENT

3.1 The terms stated are an essential feature of the contract and will be strictly complied with.

3.2 Net 30 Days upon receipt of goods.

3.3 In the event of our not receiving payment for whatever reason on the due date of any sum, then without prejudice to any other right that we may have, we shall be entitled to claim reasonable attorney's fees and court costs which are incurred in collecting such sum. We shall also be entitled to claim interest on such sum accruing from the due date at the rate of 2% per month.

### 4.0 OWNERSHIP OF THE GOODS

4.1 The title in goods produced for the buyer and/or sold by us to the buyer shall remain vested in us and the goods shall be held by the buyer on our behalf as security until full payment of all sums due from the buyer to us is effected. Should the buyer and/or any third party having notice of this provision and having acquired the goods in question be unable to meet its obligations towards us we remain entitled to retrieve our property without cost to ourselves and without delay and without prejudice to any other rights that we may possess.

4.2 The buyer shall be entitled to re-sell goods to which the title remains vested in us pursuant to Clause 4.1 either as such or incorporated into other goods, but in such event he shall inform his purchaser of the provisions of Clause 4.1 and the buyer shall hold the proceeds of sale on our behalf as security until full payment of all sums due from the buyer to us is effected.

4.3 Returned merchandise will not be accepted without College Store Design's written consent and shipping instructions. Unauthorized returns will be returned "Freight Collect". All authorized returns are subject to a 15% restocking charge.

### 5.0 SPECIFICATION

5.1 Except as provided in Clause 5.2 no guarantee is given that goods supplied will conform in detail with any descriptions and illustrations in our marketing or brochures or with any others on which any quotation may be based or with any samples submitted and none of these shall form part of any contract. We reserve the right to substitute suitable materials for any specified.

5.2 Drawings and specifications specially prepared for the purposes of a contract shall form part thereof unless we stipulate otherwise. The buyer shall accept variations in size and specification consistent with normal manufacturing tolerances.

5.3 If the buyer chooses to make any changes to an order, those changes are subject to College Store Design's ability to comply. Additional charges may result when changes are made. Canceled items are subject to a 15% restocking fee.

### 7.0 SHIPPING

7.1 We estimate shipping time in good faith calculating them from the date of our acknowledgement of order and from receipt of all information reasonably required to enable us to put the work in hand. All such times are to be treated as estimates only and are not a condition of any contract and we shall not be liable to the buyer for any loss or damage suffered due to a failure by us to keep to such times.

7.2 We shall be entitled to make all partial shipments of any quantity of goods ordered by the buyer and to deliver separate invoices for payment in the usual way in respect of all shipments made.

7.3 We reserve the right to suspend delay or cancel the execution of any contract for any cause beyond our reasonable control.

7.4 If dispatch or collection of goods ready for delivery is delayed for any reason for which the buyer is responsible we reserve the right to render an invoice and call for payment and to arrange storage at the buyer's expense. All risk of loss or damage howsoever caused shall pass to the buyer at the latest upon the expiry of seven days from our written notice that such goods are ready for delivery or collection under the contract.

7.5 In the case of goods to be packed, stored or shipped or to be delivered elsewhere than at our own premises all risk of loss or damage howsoever caused in and about such operations shall be borne by the buyer.

7.6 Goods will be shipped F.O.B. Lincoln, NE and on a "Pre-paid" basis. Pre-paid freight charges will be invoiced at cost plus a 20% service charge to cover handling by College Store Design. Additional insurance coverage on shipments is available by special request.

7.7 Goods will be packed and shipped with care to product protection, cubic footage (space allocation on a freight forwarder), and other factors as deemed necessary on a per-order basis.

### 8.0 LIABILITY

8.1 Our liability in respect of any defect in or failure of goods supplied or in respect of any loss injury or damage directly or indirectly attributable thereto is limited:

8.1.1 To any such matter arising from such goods as supplied by us and which have been used solely in accordance with the recommendations as stated in our marketing, web sites and brochures or otherwise as specifically approved by us in writing and furthermore is limited:

8.1.2 To the replacement or repair of such goods on return thereof promptly to our works (unless otherwise arranged by us) and is in any event subject to the failure and defects appearing therein under proper use and arising solely from faulty design materials or workmanship within a period of six calendar months after the original goods shall have been first delivered or such shorter period as may be specified at the termination of which all liability on our part ceases.

Our liability under this clause shall be in lieu of all liability otherwise arising from any warranty or condition whether express or implied by statute or at common law or otherwise howsoever as to the quality or the fitness for any particular purpose of such goods.

8.2 Save as herein provided we shall be under no liability in contract tort or otherwise for any injury loss or damage of whatsoever kind or howsoever caused or for anything done or omitted in connection with the goods or any work in connection therewith or any defect inherent latent or otherwise which may exist or subsequently develop and notwithstanding that the same may be due to negligence on the part of ourselves, our employees, servants or agents.

8.3 The buyer shall indemnify us against all actions claims or demands by third parties in tort or otherwise arising directly or indirectly in connection with the use functioning condition or state of goods supplied by us.

### 9.0 CLAIMS

9.1 All shipments are F.O.B. Lincoln, NE (i.e., at the customer's own risk). Claims for merchandise damaged or lost in transit must be stated on the bill of lading by the authorized receiving agent and the claim then filed directly by the consignee to the transportation company.

9.2 The buyer is advised to inspect goods immediately upon arrival. Any claim for a failure of the goods to be in accordance with the contract which ought to be revealed by a reasonably diligent examination must now be notified to us in writing within FIVE days of receipt of such goods.

9.3 If no such notice is received within five days the goods will be deemed to be in all respects in accordance with the contract and the buyer will be bound to accept and pay for them.